

South Molton Parish Church Hall - Fire Safety Plan

Emergency Evacuation Plan for: South Molton Parish Church Hall	
Premises address: Duke Street, South Molton. EX36 3AL	
Plan date: November 2021	Review Date: November 2022

<p>Raising the alarm : In the event of a fire shout “FIRE”</p> <p>The Responsible Person within the Hall should: Take Command!</p> <ul style="list-style-type: none"> • Give loud and clear instructions; • Tell everybody to: immediately evacuate the building using the nearest available exit; to gather at the ‘Assembly Point’ - church car park opposite the Fire Station in North Street - and to wait for you there; ensure all rooms are empty as you leave. • Once the Hall has been evacuated, members of the public MUST NOT re-enter the building to collect personal belongings, etc. under any circumstances. • Call THE FIRE BRIGADE - DIAL 999 and give this address: <p style="color: red; margin-top: 10px;">South Molton Parish Church Hall, Duke Street, South Molton, EX36 3AL (Make the point it is NOT the hall attached to the Methodist Church) REFER TO 'What3Words' and give the words wildfires.blanking.weddings</p> <p>On the arrival of the Fire Brigade, the Responsible Person should report to the Officer in Charge that all persons are safe, or should inform him/her of anyone who is missing from their last known position.</p>

<p>Action to take on the alarm being raised.</p> <p>Escape routes:</p> <ol style="list-style-type: none"> 1. Main entrance/exit onto Duke Street. The main entrance/exit doors MUST always be kept unlocked during occupation. 2. The emergency exit from the kitchen into the side alleyway giving access onto Duke Street. This door, and the gate from the alleyway onto Duke Street MUST always be kept unlocked during occupation. <p>Fire assembly point : church car park opposite the Fire Station in North Street.</p>
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<p>Fighting fires – Extinguisher use.</p> <p>Fire extinguishers:</p> <ul style="list-style-type: none"> • Only tackle a fire if trained, competent & confident to do so. Always have a clear escape route. • Only tackle a small fire & never if flames are larger than the height of a person. • Personal safety always takes priority and, if in any doubt, you should not attempt to extinguish a fire . <p>Location of key safety hazards or other fire related equipment .</p> <ul style="list-style-type: none"> • Gas supply shut off: • Mains fuse box: Toilet / baby changing room • Mains water inlet: pavement outside - near the side gate at front of hall. • Extinguishers present include: <p>One foam extinguisher, and a fire blanket in the kitchen. Two water extinguishers in the main hall. One water extinguisher in the lobby.</p> <p>Responsibilities.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">For ensuring plan is up to date</td> <td style="width: 50%; border: none; text-align: right;">Churchwardens in conjunction with South Molton PCC</td> </tr> </table>		For ensuring plan is up to date	Churchwardens in conjunction with South Molton PCC
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